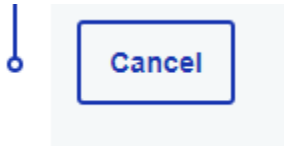


# QGiv Tips

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- QGiv is easy to use. You probably won't even need instructions.
- If you make a mistake in registering, click the cancel button at the bottom of the screen and try again.



- There are three sets of instructions to register for WalkAbout in the **Resources** section:
  - **Register as a Fundraiser and Create a Team** – for team captains
  - **Register as a Fundraiser** – for people who want to create fundraising pages
  - **Register as a Non Fundraiser** – for those that don't need a fundraising page
- With QGiv if someone signs up but forgets to join the team they meant to, or donates but later realizes their gift isn't benefiting their team or agency, we can fix that for them. Just e-mail Jessica at [jpritchard@alsigl.org](mailto:jpritchard@alsigl.org) with the details.
- If you need to register people that don't have e-mail addresses, or for whom you aren't comfortable sharing e-mail addresses, just add them as "**Additional Registrants**" on your own registration. On that screen, Non Fundraising Additional Registrants are not required to provide an e-mail address. However, trying to enter them through the page shown below will require you to enter an e-mail address for each participant.

[Registration Details](#) → [Review and Billing](#) → [Thank You](#)

1 How would you like to participate?

**Register as a Fundraising Participant**  
Create a fundraising page you share to help reach your fundraising goal.  
You'll also be able to join a team or create your own.

**Register as a Non-Fundraising Participant**  
You don't need to fundraise to participate in the event! Select this option to register without creating a fundraising page.

**Your Information**

First Name

Last Name

Email Address

**Continue**

- QGiv lets us "ghost" into a user's account to fix mistakes. If you have someone who is not comfortable with technology, we can create an account for them using their e-mail. Once we've set up a basic fundraising page, they can e-mail the link to friends.
- QGiv asks users to set personal fundraising goals and team fundraising goals. They are targets, but no one will be held to them. The main function of asking the question is so the thermometer works & shows progress.